# **Description:**

Administrative Services includes the Director's Office, Administrative Services, and the Human Resource Bureau. The Administrative Services Division is responsible for business and services to provide support necessary to run institutions and department as a whole. The Human Resource Bureau is responsible for establishing the foundation for employee relations, attracting and retaining employees, staff training, and implementation of sound performance measures.

#### **Major Functions and Targeted Performance Standard(s) for Each Function:**

- 1. Create a unified workforce One Department
  - A. Reduction in employee turnover rate.

	Actual	Results	
1998	1999	2000	2001
na	14.74%	12.20%	18%
	Projecte	d Results	
2002	2003	2004	2005
18%	17%	16%	15%

- 2. Improve information sharing statewide
  - A. Number of DJC and county juveniles currently entered into the IJOS system.

	Actual I	Results	
1998	1999	2000	2001
N/A	4,196	18,463	18,863
	Projected	Results	
2002	2003	2004	2005
22,000	27,000	33,000	40,000

B. Number of attendees at combined IDJC Regional and Juvenile Justice Commission Meetings.

	Actual	Results	
1998	1999	2000	2001
n/a	n/a	n/a	50
	Projecte	d Results	
2002	2003	2004	2005
100	125	150	175

# **Program Results and Effect:**

Good business practice encourages agencies to create constancy of purpose toward improvement of service delivery, with the aim to become more efficient with the resources provided to the Department.

It is the Administrations responsibility to create consistency and provide effective management of resources.

Results can be measured by lower employee turnover and increased information on sharing among juvenile justice partners.

For more information contact Tony Meatte at 334-5100 ext. 110.

# Juvenile Corrections, Department of Community Services

#### **Description:**

Includes seven district liaison offices, research, quality assurance, and education. The purpose of this division is to provide the link between the department and other members of the juvenile justice and policy making community. In addition, this division is responsible for monitoring detention centers for compliance and coordinating the statewide POST Academy, training for juvenile detention and probation officers.

# **Major Functions and Targeted Performance Standard(s) for Each Function:**

- Decrease Commitments by working with communities and developing a working population management plan.
  - A. Reduced Rate of Recommitment to DJC custody.

	Actual I	Results	
1998	1999	2000	2001
n/a	n/a	n/a	10%
	Projected	Results	
2002	2003	2004	2005
10%	10%	10%	10%

B. Reduced Average length of stay in DJC custody.

	Actual	Results	
1998	1999	2000	2001
416 days	442 days	475 days	476 days
	Projected	d Results	
2002	2003	2004	2005
461 days	446 days	431 days	416 days

- 2. Develop programs that address mental health needs of juveniles in conjunction with DHW Children's mental health services.
  - A. Decrease in number the SED custody juveniles who are recommitted to DJC custody after return to community.

	Actual	Results	
1998	1999	2000	2001
n/a	n/a	n/a	n/a
	Projecte	d Results	
2002	2003	2004	2005
12	12	12	12

# **Program Results and Effect:**

District Liaisons assist in the development and maintaining of community coalitions that can increase the capacity at the local level to prevent and manage delinquency.

Research and Quality Assurance increase program effectiveness and standard of care.

Compliance Monitoring/Training improve programming and detention at a local level.

Education oversight provides consistency in addressing academic needs of juveniles when considering placement, programming and transitioning.

For more information contact Paul Carroll at 334-5100 ext. 104.

#### **Description:**

Institutional Services includes IDJC's three regional 24-hour residential facilities and the Clinical Services Bureau. IDJC Region 1, JCC - Lewiston - 36 Beds, IDJC Region 2, JCC - Nampa, 48 Beds - 12 additional 2/2002, IDJC Region 3, JCC -St. Anthony - 148 Beds. The Clinical Services Bureau is responsible for statewide administration of clinical services, assessment and placement programs for juveniles committed to the custody of the Department.

#### **Major Functions and Targeted Performance Standard(s) for Each Function:**

- 1. Increase Program effectiveness and Standards of care.
  - A. Increase in rate of academic gains.

	Actual	Results	
1998	1999	2000	2001
n/a	n/a	n/a	n/a
	Projected	l Results	
2002	2003	2004	2005
5	5	5	5

B. Number of escapes per year from institutions and private providers. (JCC -Lewiston/ JCC - Nampa/ JCC-St. Anthony/Contract Providers.)

	Actua	l Results	
1998	1999	2000	2001
0/0/1/91	0/3/0/48	0/0/0/23	0/0/0/41
	Projecte	ed Results	
2002	2003	2004	2005
0/0/0/23	0/0/0/16	0/0/0/8	0/0/0/4

C. Percent of offenders whose risk level decreased at 6-month assessment.

	Actual	Results	
1998	1999	2000	2001
n/a	n/a	n/a	n/a
	Projecte	d Results	
2002	2003	2004	2005
60%	60%	60%	60%

- 2. Insure crime victims of juvenile offenders are given the authority to receive restitution for the loss associated with victimization.
  - A. Number of community service hours performed by juveniles at DJC's institutions.

	Actual	Results	
1998	1999	2000	2001
na/na/10,548	na/na/9,280	na/na/10,951	0/8,500/9,368
	Projected	d Results	
2002	2003	2004	2005
100/8,500/10,000	500/8,500/10,000	500/8,500/10,000	500/8,500/10,000

- Develop and implement regionalization of services.
  - A. Percent of juveniles placed in institutional or contract provider programs with their committing Region. This based on placement on June 30th of the fiscal year for Regions I, II, and III

	Actual	Results	
1998	1999	2000	2001
n/a	n/a	n/a	7%/51%/57%
	Projecte	d Results	
2002	2003	2004	2005
32%/56%/62%	37%/61%/67%	42%/66%/72%	47%/71%/77%

# Juvenile Corrections, Department of Institutions

B. Total number of juveniles served by the facility (Region 1/Region2/Region 3).

	Actual	Results	
1998	1999	2000	2001
na/1,038/308	na/533/262	na/550/293	na/570/278
	Projected	d Results	
2002	2003	2004	2005
60/610/300	72/610/300	72/610/300	72/610/300

### **Program Results and Effect:**

Institutional Services will initiate Regional Observation and Assessment in December 2002. Institutional Services include medical, educational, cognitive behavioral, residential rehabilitate, and specialized programs for adjudicated sex offenders, female offenders, juveniles with mental health needs, juveniles with serious chemical dependency needs and serious juvenile offenders.

IDJC Region 1, JCC - Lewiston - 36 Total Beds, 33 - learning community model, 3 observation and assessment.

IDJC Region 2, JCC - Nampa - 48 Total Beds, 24 - Therapeutic Community, Residential Substance Abuse Treatment, 24- Observation and Assessment. 12 Serious Juvenile Offender Beds added 2/2002. IDJC Region 3, JCC - St. Anthony - 148 Total Beds. 24 - Sex Offender Specific, 24 - Female Offender, 19 - Developmentally Delayed, 81 - PPC Group Process Beds. 8 Observation and Assessment beds taken from 148 total in Region 3 for Regional Observation and Assessment 12/2002. Regional Observation and Assessment begins in 12/2002.

Increase in rate of academic gain will be computed by standard score improvement. Standard score is equivalent to an IQ score where 100 is an average with deviations of 10, DJC will increase these scores by an average of 5 points per academic area - reading, math, and writing.

For more information contact Dawn Burns at 334-5100 ext. 109.

# **Description:**

Juvenile Justice Commission is responsible for administering Federal Funds including OJJDP Formula Grant Funds, Combating Underage Drinking, Challenge, Prevention, Juvenile Accountability Incentive Block Grant, and RSAT. This Unit supports the department in the development of plans for addressing delinquency prevention and intervention.

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# Major Functions and Targeted Performance Standard(s) for Each Function:

- 1. Reduce the rate of juveniles committed to the department through promotion of funding opportunities for programs that have been proven to work through research and evaluation.
  - A. Number of status offenders securely detained in detention facilities.

Actual Results						
1998	1999	2000	2001			
na	na	369	288			
	Projected	Results				
2002	2003	2004	2005			
300	250	150	150			

B. Number of federal grants awarded.

Actual Results						
1998	1999	2000	2001			
33	84	155	160			
	Projecte	d Results				
2002	2003	2004	2005			
175	175	175	175			

C. Number of technical assistance requests submitted and completed...

Actual Results						
1998	1999	2000	2001			
32	75	50	75			
	Projecte	d Results				
2002	2003	2004	2005			
80	80	80	80			

# **Program Results and Effect:**

Since the inception of this program the juvenile justice commission has received over \$10 million of JJDP Act funds. All grant awarded projects must use performance indicators to measure their success in all three components of the Balanced Approach. Federal grants distributed this year have funded resource and referral programs, comprehensive parent education, recreation and tutoring programs for at-risk youth, early intervention programs, foster care coordinators, and electronic monitoring programs, training projects, a status offender project, and projects addressing the specific needs of female offenders and minority youth.

For more information contact Sharon Harrigfeld at 334-5100 ext. 111.